



CAPE VERDE BUREAU LTD– UK & EIRE

NOTES TO ACCOMPANY VISA APPLICATION - 2009

Visa's are required to visit Cape Verde Islands for all nationals, including those from UK & Eire. Cape Verde Bureau Limited (Liverpool) can organise Visas with the Cape Verde Consul in Rotterdam. The total cost for a single entry visa is £72.00 for each application which includes, administrative fees, process of application and safe and secure courier of passports to and from Rotterdam. The cost of a multiple entry visa is £87.50 . Visa applicants should complete the application form available from the Bureau web site: www.capeverdebureau.com using the following guidelines.:

- Visa's can take up to 15 working days to process.
- All forms should be completed in block capital letters.
- A valid passport should be sent with the application (photocopies not allowed).
- A Passport photograph should be enclosed annotated on the reverse with the applicants full name.
- A copy of the return flight document should be attached.
- A copy of the accommodation reservation in Cape Verde OR references from your host in Cape Verde. (ie Name and Address).
- A cheque / postal order for each visa at £72.00/£87.50 made payable to "Cape Verde Bureau – Liverpool" (a single cheque/po is acceptable for all visa's).
- All documents **MUST** be sent special / registered delivery.
- The lead traveller is to complete the section at the end of these notes.
- * All applications should also included a Pre paid self addressed envelope for return of passports (**please do not send franked envelopes-Royal Mail special next day delivery only**).

Single entry visas are valid for entry 180 days after the date of issue and can be granted for a maximum stay of 90 days upon request. Multiple entry visas are valid for 12 months from the date of issue. It is important that the expiry date of the passport complies with this regulation, which to date is six months validity left from the date of *return*. If you are applying for a single entry visa please note that you can not extend your visa once in Cape Verde. A visa is not required for those travellers who are of Cape Verdean origin (which includes their spouse and children). To obtain entry to Cape Verde, you must have up to date proof of your Cape Verdean origin.

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Guidelines to complete the attached form “Application for a Visa”:

Nome Completo	Enter full name
Nacionalidade	Nationality (usually British)
Estado Civil-Situation	Marital Status (single, married or divorced)
Lugar e data de nascimento	Place of Birth
Filiacao	Parents surname
Profissao	Occupation
Morada actual	Current address
Referencias	Name of Hotel / Accommodation in CV
Passaport no	Passport number as found inside passport
Emitid por	Who issued passport (for example UKPA)
Data de emissao	Date passport issued
Valido ate	Date passport expires
Motivo de estadia	Purpose of stay (usually holiday or business)
Tempo previsto de estadia	Length of stay
Data de entrada	Start of visit / holiday (date)

Please return your completed application form, by special delivery to : Cape Verde Bureau – Liverpool, 18-20 Stanley Street, Liverpool, L1 6AF.

Contact information: Telephone: 0151-255-1314 email:
Joao.roberto@capeverdebureau.com.

Web site www.capeverdebureau.com

LEAD TRAVELLER TO SIGN

Name of lead traveller:	
Address of lead traveller for return of passports:	
Telephone number:	
Email address:	

I confirm that the details sent are correct and that all passports can be returned to the address above:

Signed _____ dated _____